

**EMERGENCY
EVACUATION PROCEDURES
& EMERGENCY EXIT DRILLS
CROSSROADS CHRISTIAN SCHOOL**



Introduction

- ❑ School bus evacuation drills are as important as fire drills.
 - ❑ Pupils need to know how to properly vacate a school bus in case of an emergency.
 - ❑ Schools must organize and conduct emergency exit drills for all pupils who ride the school bus.
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Emergency exit procedure

- ❑ (1) CCS shall prepare written policies or rules which establish procedures for bus safety and emergency exit drills.
 - ❑ (2) One emergency evacuation drill shall be held twice a year.
 - ❑ (3) The first exit drill shall be followed by at least one verbal review of the emergency exit drill prior to the second exit drill.
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ASSESSING THE NEED TO EVACUATE

- Fire
 - Leaking Fuel
 - Hazardous Spill
 - Likelihood of being hit
 - Roll or tipping
 - Floodwaters
 - Students exposed
 - Complicated injuries
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Decision to Evacuate

- Passenger list
 - Knowledge of seating chart
 - Knowledge of student age and capabilities
 - Develop plans to control students outside of bus
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Important Factors

- Safety of pupils
 - Location of drills
 - Orderly evacuation
 - Qualifications of pupils who assist
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Instruction Techniques

- Be friendly and smile
 - Speak clearly so all can hear
 - Use your eyes
 - Listen to Students
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Instructor Techniques

- Know the Subject
 - Speak to age level
 - Be enthusiastic
 - Positive directions
 - Explain reasons for directions
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Driver's Responsibility

- ❑ Secure Bus:
Shut off motor, set brake, bus in gear, remove keys
 - ❑ Emergency Exits:
All emergency exit doors, windows, roof hatches
 - ❑ Location of all emergency equipment:
Fire Extinguisher, First Aid Kit, and Highway reflectors
 - ❑ Service door:
How to operate, open, close
emergency release valve
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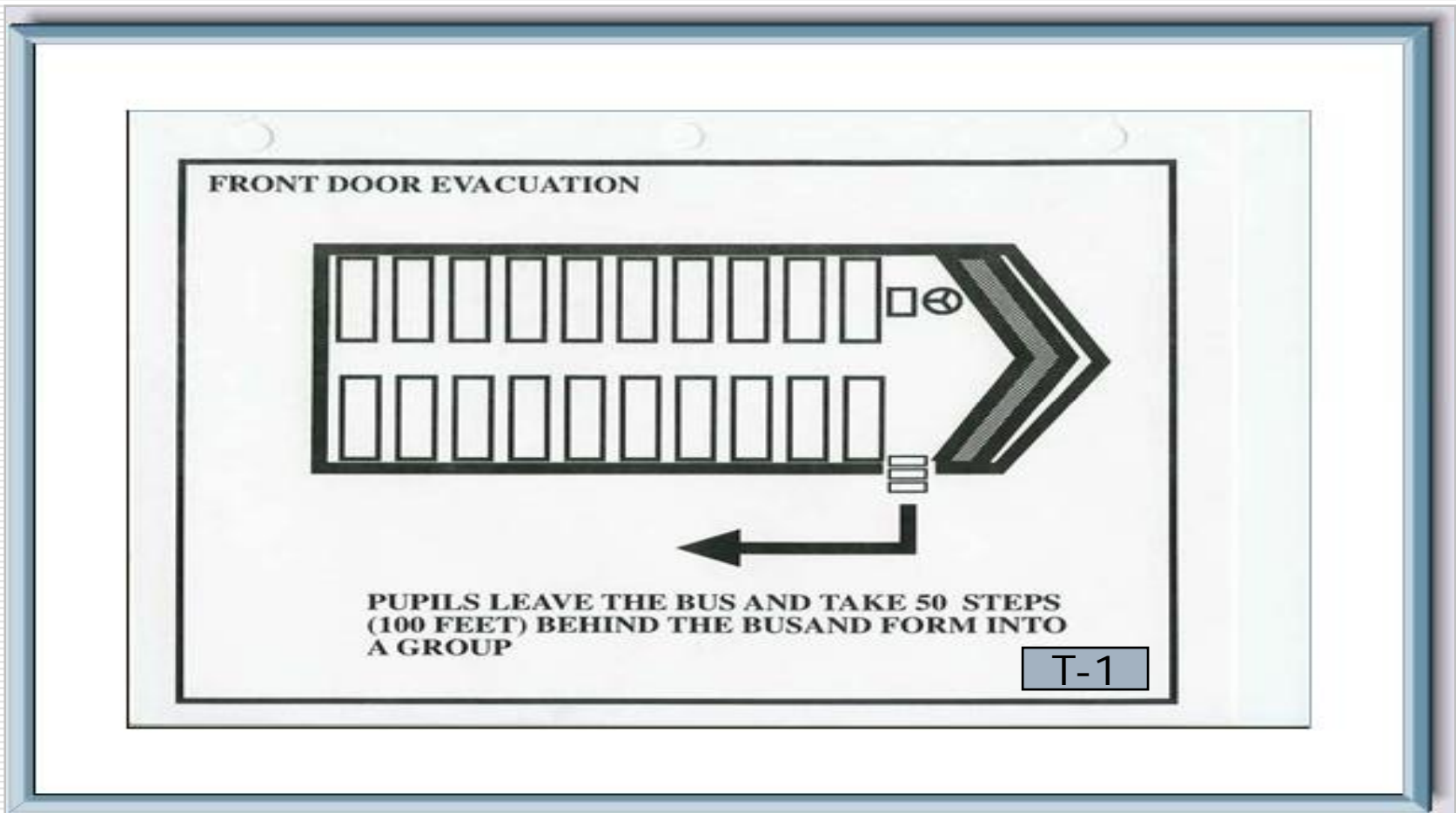
Driver Responsibility

- Assign two responsible students to assist
 - Safe location away from the bus
 - Leave all personal belongings
 - Maintain order while exiting the bus
 - Check each seat to be sure the bus is empty
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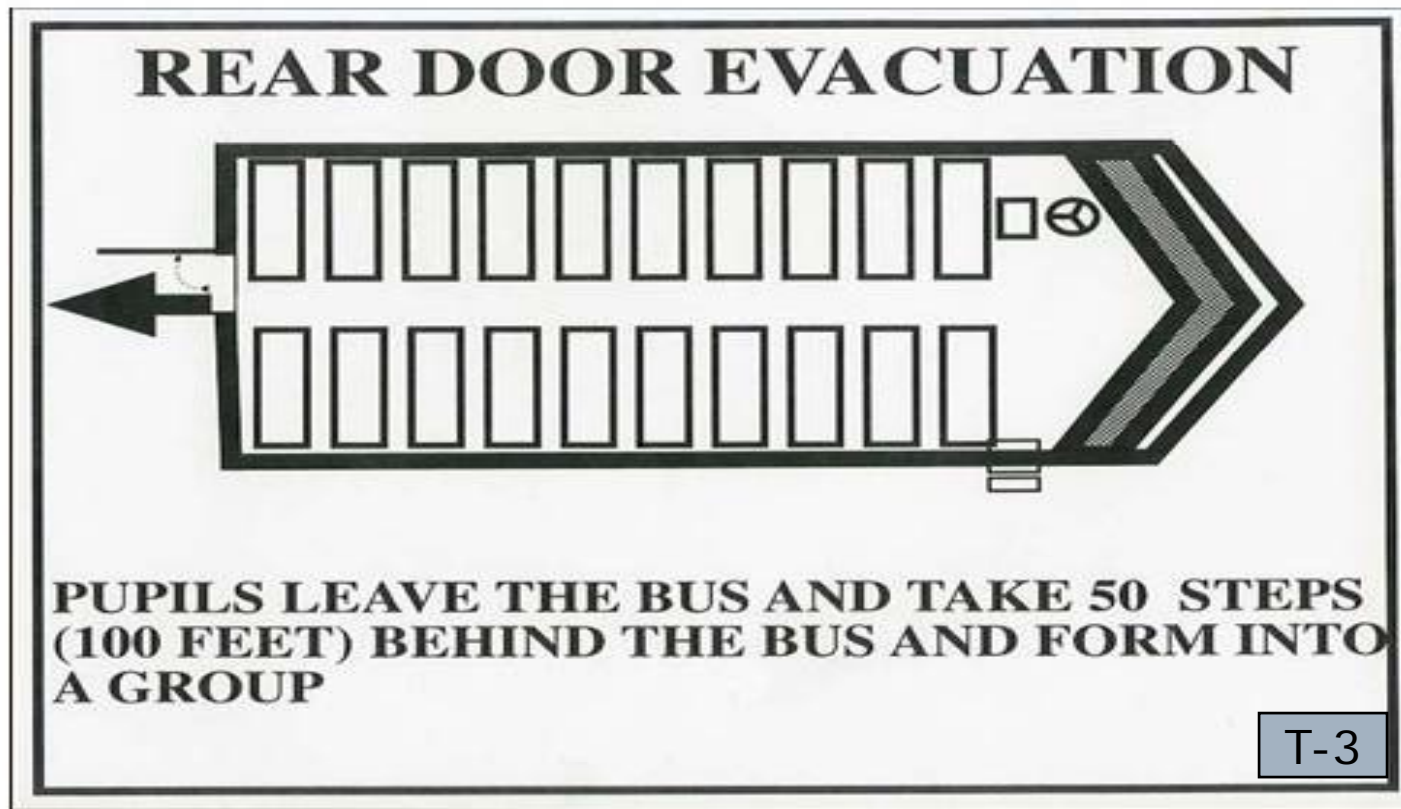
Student's Responsibility

- Emergency doors
 - Fire Extinguisher
 - First Aid kit
 - Securing the bus
 - Exiting the bus
 - Students helping students
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Front Door Evacuation



Rear Evacuation



Verbal Evacuation Exit Drills For Activity & Field Trips

Location and use of the following:

- Fire Extinguisher
 - First Aid Kit
 - Warning Reflectors
 - Emergency Exits
 - Engine Shut Off and Parking Brake
 - Safety Release/ Service Door
 - Aisles Clear
 - Personal Belongings
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Summary

- ❑ School bus evacuation drills are as important as fire drills.
 - ❑ Pupils need to know how to properly vacate a school bus in case of an emergency.
 - ❑ Schools must organize and conduct emergency exit drills for all pupils who ride the school bus.
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Evaluation

- Name three conditions that would warrant evacuation of a bus?
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Evaluation

- Explain a method to control students outside the bus once evacuated?
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Evaluation

- Name an activity a student would be responsible for during an emergency evacuation?
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Evaluation

- How many feet should student move away from the bus during an evacuation?
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Evaluation

- List three examples that should be verbally covered prior to a activity field trip?
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THE END

