

# Library Material Concern Policy

## MISSION

Crossroads Christian School partners with parents to develop the whole child by providing a challenging academic environment in which to prepare men and women to serve Christ and their community from a biblical worldview.

If a patron is concerned about the content of library material, a Library Material Concern Form is obtained from the librarian, completed, and returned to the librarian. The librarian and a panel of three individuals, including the High School English faculty and the Headmaster, review the resource. After the review, the librarian and her panel determine if the material should be placed on the restricted shelf (for upper school and adults only) or discarded. If the panel resolution is unsatisfactory, the Headmaster will refer the concern to the School Board for the final review.

# Library Material Concern Form

(Return to Librarian)

Date: \_\_\_\_\_

Patron Name (Print): \_\_\_\_\_

If CCS parent, please list your CCS student(s):  
\_\_\_\_\_

Patron Signature: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Title of Concern: \_\_\_\_\_

Reason(s) for Concern: example(s), page number(s)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

School Resolution: (to be completed by Librarian)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Librarian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Headmaster Signature: \_\_\_\_\_ Date: \_\_\_\_\_