

# Computer Class

## Study Guide for Quiz

Your Quiz is on \_\_\_\_\_

### **At the Technology Resource Center:**

1. How do you login to the TRC?
2. Where do you go to upload a file at the TRC?
3. What area of the TRC takes you to a listing of sites where you can find information for projects?

### **In Excel:**

1. Columns are labeled with what? (numbers or letters)
2. Rows are labeled with what? (numbers or letters)
3. What keyboard shortcut quickly takes you to the cell labeled A1?
4. The intersection of a row and a column is a single block called a \_\_\_\_\_.
5. To format your table quickly with colors, borders, and other preset formats, you can go to the Format menu and choose \_\_\_\_\_.
6. If your cells show you a bunch of number symbols (#####), what does that mean?
7. Ctrl + C will do what command?
8. Ctrl + V will do what command?
9. If you select cells A1 all the way to F15, you have selected a \_\_\_\_\_ of cells.  
Which of those cells would show up as white, while the others are blue?